

# Agenda

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## City Executive Board

Date: **Wednesday 9 June 2010**

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Time: **5.00 pm**

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Place: **St Aldate's Room, Oxford Town Hall**

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For any further information please contact:

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If you would like help to understand this document please call Alec Dubberley, Democratic Services Officer on 01865 252402 or e-mail [adubberley@oxford.gov.uk](mailto:adubberley@oxford.gov.uk) in advance of the meeting.

# City Executive Board

## Membership

<b>Chair</b>	<b>Councillor Bob Price</b>	Corporate Governance, Partnerships, Cultural Development and Communications
	<b>Councillor Ed Turner</b>	Finance, Corporate Assets and Strategic Planning
	<b>Councillor Antonia Bance</b>	Regeneration and Community Development
	<b>Councillor Colin Cook</b>	City Development
	<b>Councillor Mark Lygo</b>	Sport, Play and Schools Liaison
	<b>Councillor Sajjad Malik</b>	Safer Communities
	<b>Councillor Joe McManners</b>	Housing
	<b>Councillor John Tanner</b>	Cleaner, Greener Oxford
	<b>Councillor Bob Timbs</b>	Leisure Partnerships
	<b>Councillor Oscar Van Nooijen</b>	Business Improvement and Efficiency

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# AGENDA

Pages

## PART ONE PUBLIC BUSINESS

### 1. APOLOGIES FOR ABSENCE

### 2. DECLARATIONS OF INTEREST

Councillors serving on the Committee are asked to declare any personal or personal prejudicial interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages and in the Constitution.

### 3. PUBLIC QUESTIONS

When the Chair agrees, members of the public may ask questions - up to 15 minutes in total is allowed for this item. Questions must be about items on the agenda and the actual wording of the question(s) must be given to the Head of Law and Governance by 2.00 pm on the working day before the meeting (email: executiveboard@oxford.gov.uk or telephone the person named as staff contact)

### 4. SCRUTINY COMMITTEE REPORTS

The following scrutiny committee reports will be submitted to this meeting:-

- Planning Enforcement Review
- Provisional Outturn 2009/10 – Agenda item 5 refers
- Council 2012 (decisions consequent upon the Waste Fundamental Service Review) – Agenda item 7 refers
- Consultation Strategy – Agenda item 10 refers

4.1–4.34

4.34–4.36

### 5. PROVISIONAL OUTTURN 2009/10

5.1–5.17

Lead Member: Councillor Turner.

Report of Heads of Finance setting out the 2009/10 financial position; asking the Board to grant officers delegated authority to release funds from a corporate contingency reserve fund in accordance with criteria and when there is greater clarity on the national economic situation; and to approve the re-designation of the single status reserve fund that did not need to be called upon last year to the extent envisaged.

6.	<b>APPOINTMENTS TO OUTSIDE BODIES</b>	<b>6.1–6.39</b>
	<p>Lead Member: Councillor Price.</p> <p>Report of Head of Law and Governance seeking nominations to outside and other bodies for the Council year 2010/11.</p>	
7.	<b>COUNCIL 2012 – COUNCIL REORGANISATION</b>	<b>7.1–7.25</b>
	<p>Lead Members: Councillors Bance, McManners, Price and Van Nooijen.</p> <p>Report of Executive Director, City Services seeking agreement to matters consequent upon the Board’s decisions of 21<sup>st</sup> April 2010 following the fundamental review of the Council waste and recycling services, in particular upon structural changes and an implementation plan.</p>	
8.	<b>BARTON AREA ACTION PLAN</b>	<b>8.1–8.19</b>
	<p>Lead Member: Councillor Turner.</p> <p>Report of Head of City Development seeking approval to a Barton Area Action Plan issues document, and consultation upon it, as a prelude to an Area Action Plan itself.</p>	
9.	<b>FUSION LIFESTYLES ANNUAL SERVICE PLAN</b>	<b>9.1–9.49</b>
	<p>Lead Member: Councillor Timbs.</p> <p>Report of Head of City Leisure seeking agreement to Fusion Lifestyles 2010/11 Annual Service Plan for the management of the Council’s leisure facilities.</p>	
10.	<b>CONSULTATION FRAMEWORK</b>	<b>10.1–10.23</b>
	<p>Lead Member: Councillor Price.</p> <p>Report of Head of Policy, Culture and Communications seeking final approval of the consultation framework following consultation upon it. The framework forms part of the Council’s Policy Framework and will be recommended to Council.</p> <p>(NOTE: Scrutiny comments on the draft framework are contained in the report and are also set out in a paper at agenda item 4).</p>	

**11. HOUSES IN MULTIPLE OCCUPATION – RECENT CHANGES IN PLANNING LEGISLATION** **11.1-11.13**

Lead Members: Councillors Cook and McManners.

Report of Head of City Development seeking agreement to an interim policy statement relating to houses in multiple occupation following changes to the Use Classes Order; and pursuance by officers of a new planning policy on houses in multiple occupation.

**12. LAND ADJACENT TO 205 COWLEY ROAD** **12.1-12.8**

Lead Member: Councillor Van Nooijen.

Report of Interim Head of Corporate assets seeking a decision, following consultation, upon the temporary disposal of open space land at the Manzil Way Gardens to facilitate development of the adjacent 205 Cowley Road.

**13. LEISURE CENTRES – CAPITAL DEVELOPMENT WORKS AND ASSOCIATED MATTERS** **13.1-13.8**

Lead Member: Councillor Timbs.

Report of Head of City Leisure advising upon certain action taken by officers under Procedure Rule 9.3 and setting out other decisions for the Board to take in respect of the Leisure Centres referred to in the report.

**14. FUTURE ITEMS**

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items

**15. MINUTES**

- Minutes of the meeting held on 30 March 2010
- Minutes of the meeting held on 19 April 2010

**15.1-15.8**  
**15.9-15.10**

**16. MATTERS EXEMPT FROM PUBLICATION**

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule I2A of the Local Government Act 1972.

**PART TWO**  
**MATTERS EXEMPT FROM PUBLICATION**

**C1. HOUSES IN MULTIPLE OCCUPATION – RECENT CHANGES  
IN PLANNING LEGISLATION**

**C1**

Not for for publication Annex to the report at agenda item 11.

(Not for publication – paragraph 5, Schedule 12A, Local Government Act 1972 (legally privileged information). The public interest in maintaining the exemption from publication is so that discussions upon the legal implications of certain of the recommendations in the report at agenda item 11 are not compromised.)

## **DECLARING INTERESTS**

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

### **What do I need to do if I have a personal interest?**

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

### **What is a prejudicial interest?**

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

### **What do I need to do if I have a prejudicial interest?**

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.